

St. Francis of Assisi Board of Education Meeting Minutes
March 12, 2015 at 6:30pm

In Attendance: Julie Matternas, Chris Jenkins, Lori Haigh, Fr. Ray, Mike Brinker, Lori Frericks, Stephanie Drey.

Administrators: Misty Hade, Christen Cota, Jennifer Raes, Tammy Myers, Deacon Bill Richer.

Guests: Jess Streit – Special Needs Ministry Director

Call to Order – By Julie Matternas at 6:35 p.m.

Prayer – Chris Jenkins

Approval of Agenda – A motion was made by Lori Frericks and seconded by Lori Haigh to approve the agenda with a change to add Jess Streit as a guest speaker. All in favor/none opposed. Agenda was approved.

Approval of Minutes – done electronically

Guest Report – Jess Steit – Special Needs Ministry Director

- St. Francis is the only parish in the Diocese with a special needs ministry director.
- There are 11 students on individual religious education plans.
- This is the first year for REACH (Religious Education for All Children).
- There are three trained professional adults in the classrooms.
- A specialized curriculum adopted to meet unique learning needs.
- There is a language interpreter at one mass per month.
- The Desperate for Respite event will be on April 10. This is an event for families with special needs children.

Pastor's Report – Fr. Ray

- The Pastoral Council has reviewed the first draft of the Vision report.
- The annual Diocesan Appeal is beginning for 2015. St. Francis is still approximately \$34,000 short of the goal for 2014.
- The playground contract was signed by Fr. Ray and approved by the Diocese.

Chairperson Report – Julie Matternas

- There are three new members on the Board of Education as a result of the discernment process. One more member who is a religious education parent may be added.

Day School – *Misty Hade/Jennifer Raes*

- Dr. Google visited St. Francis and had many positive comments about the school.
- A survey was sent out to get feedback for school year start date preferences for 2015-2016. Waiting to hear how the state law is changed before setting the official start date as St. Francis must follow the state law.
- Misty will put information in the News and Notes to update parents on status of the school start date.
- Researching different notification systems to encompass all types of media.

Preschool – *Tammy Myers*

- The report was submitted electronically.
- One substitute teacher was added.
- The advisory council has selected co-chairs.

RE – *Christen Cota*

- A Vacation Bible School (VBS) coordinator was hired.

Youth Ministry – *Deacon Bill Richer*

- The report was submitted electronically.

Athletics/Policy – *John Bethel*

- No report.

Building and Grounds – *Jim Hoyt/Julie Matternas*

- The chair for the Building and Grounds committee has resigned. The committee is searching for a new chair.

Finance/Budget – *Mike Brinker*

- The report was submitted electronically.

Home and School – *Stacey Dorsey*

- The report was submitted electronically.

Marketing – *Mike Waller/Julie Matternas*

- The report was submitted electronically.
- There was a brief discussion regarding the survey which was sent to RE families.

Preschool – *Lori Haigh*

- No report.

SIAC – *Lori Frericks*

- No report.

Technology – *Chris Jenkins/Jennifer Raes*

- The report was submitted electronically.

Pastoral Council – *Cassie Edgar*

- No report.

Old Business

-None

New Business

-None

Executive Session

A motion was made at 7:40 p.m. by Mike Brinker and seconded by Stephanie Drey to enter Executive Session. All in favor/none opposed. Motion approved.

A motion was made at 8:30 p.m. by Lori Frericks and seconded by Lori Haigh to exit Executive Session. All in favor/none opposed. Motion approved.

A motion was made by Mike Brinker and seconded by Lori Frericks to approve teacher contracts as presented by Misty Hade. All in favor/none opposed. Motion approved.

Closing Comments/Good of the Order

None

A motion to adjourn was made by Lori Frericks and seconded by Lori Haigh. All in favor/none opposed. Meeting adjourned at 8:30 p.m.