

# **St. Francis of Assisi Board of Education Meeting**

## ***November 12, 2015***

**In Attendance:** Mike Waller, Jim Hoyt, Lou Flori, Stephanie Drey, Chris Jenkins, Stacey Dorsey, Lori Haigh, Bill Pierson, Lynn Ricke

**Administrators:** Father Ray McHenry, Misty Hade, Jennifer Raes, Deacon Bill Richer

**Pastoral Council Liaison:** Chris Doud

**Guests:** Melissa Ziegert—SIAC President  
Aimee Staut—Home and School President  
Diane Nitzel—Parish Network Support Technician

**Call to Order** –at 6:33 PM by Mike Waller

**Prayer** – Jim Hoyt

**Approval of Agenda** – A motion was made Lynn Ricke and seconded by Lou Flori to approve the agenda. All in favor/none opposed. Agenda was approved.

**Approval of Minutes** – completed electronically

### **Guest Reports –**

- Aimee Staudt (Home and School President):
  - Grandparents' Day was a huge success and well-attended.
  - \$40,000 of excess funds will be used to pay down the playground loan from the Parish.
  - The homeroom parents have been working on hosting parent parties, and they organized the All Saint's Day parties.
  - The Welcoming Committee worked with the new families, and they will be sending out a survey to those served through the program.
  - The coupon book fundraiser is winding down; the committee is waiting on 50 families to return their books.
  - Auction tickets are now on sale.
  - Home and School has begun collections for the staff Christmas funds.
  - The group is looking at the Artsonia website. It would allow parents to purchase products featuring their students' artwork. 20% of the profits are given to the school to

purchase art supplies. A pilot for kindergarten through 5<sup>th</sup> grade students will be conducted this year.

- Melissa Zieger (SIAC President):
  - SIAC is the School Improvement Advisory Council.
  - SIAC conducts and analyzes the parent survey on an annual basis.
  - The group responds to issues that come forth (ex: technology, communication, free access to tutoring for students, etc.)
  - SIAC is leading a mission/outreach project to benefit Catholic Charities in December.

**Pastor's Report** – *Fr. Ray*

- The Parish is \$66,000 short for the Annual Diocesan Appeal. One additional letter will be sent to families.
- The track is almost complete.
- The visioning process is moving forward. The Pastoral Council has given permission for a Communication Committee to be formed.
- School leaders handled the tornado warning very well.

**Chairperson Report** – *Mike Waller*

- No report.

**Day School** – *Misty Hade/Jennifer Raes*

- The report was submitted electronically.
- Diane Nitzel (Parish Network Support Technician) shared detailed information regarding the 1:1 technology initiative.
- The students are finishing Iowa Assessments next week.

**Preschool** – *Tammy Myers*

- The report was submitted electronically.

**RE** – *Christen Cota*

- The report was submitted electronically.

**Youth Ministry** – *Deacon Bill Richer*

- The report was submitted electronically.
- Wednesday evening sessions are well attended.
- Volunteers are doing a great job!

**Building and Grounds** – *Jim Hoyt*

- Renovation of the north circle drive is moving forward, and it will be significant when it is completed.

**Finance**– *Lou Flori/Lynn Ricke*

- The report was submitted electronically.

**Home and School** – *Stacey Dorsey*

- The report was submitted electronically.

**SIAC** – *Lori Haigh*

- The report was submitted electronically.
- SIAC has requested input from the BOE regarding the parent survey. Board members will submit questions electronically.

**PPAC** – *Stephanie Drey*

- The report was submitted electronically.

**Pastoral Council** – *Chris Doud*

- No report.

**Old Business**

- Bill Pierson made a motion to move forward with the 1:1 Chromebook initiative presentation to day school parents. Implementation of the initiative will be subject to Board approval at the December meeting. Stacey Dorsey seconded. All in favor/none opposed.
- Pastoral planning meetings are continuing with initial reports to be submitted to the Pastoral Council prior to their December meeting.

**New Business**

- None.

**Executive Session**

A motion was made at 8:58 by Lynn Ricke and seconded by Lori Haigh to enter Executive Session. All in favor/none opposed. Motion approved.

A motion was made at 9:35 by Stacey Dorsey and seconded by Lynn Ricke to exit Executive Session. All in favor/none opposed. Motion approved.

**Closing Comments/Good of the Order**

A motion was made by Lynn Ricke to increase the hours of the Reading Recovery Specialist to support the Comprehension Intervention Model. Stephanie Drey seconded the motion. All in favor/none opposed.

A motion to adjourn was made by Chris Jenkins and seconded by Jim Hoyt. All in favor/none opposed. Meeting adjourned at 9:38 PM.