

St. Francis of Assisi Board of Education Meeting

September 10, 2015

In Attendance: Mike Waller, Jim Hoyt, Lou Flori, Stephanie Drey, Chris Jenkins, Stacey Dorsey, Lori Haigh, Maureen Berger, Michelle Foth, Bill Pierson, Lynn Ricke

Administrators: Father Ray McHenry, Misty Hade, Jennifer Raes, Tammy Myers, Deacon Bill Richer

Guests: Kasey Eoriatti, 4th grade teacher

Call to Order –The meeting was called to order at 6:34 PM by Mike Waller.

Prayer – Mike Waller

Approval of Agenda – A motion was made by Stacy Dorsey and seconded by Lynn Ricke to approve the agenda. All in favor/none opposed. Agenda was approved.

Approval of Minutes – completed electronically

Pastor's Report – *Fr. Ray*

- The parish is \$99,000 short for the Annual Diocesan Appeal. Another letter to parishioners will go out next week.
- The playground is complete and will be blessed at 10:00 AM on 9/11/15.
- The track is currently 10 days behind schedule due to rain. They are hoping to seed before the first freeze.

Chairperson Report – *Mike Waller*

- The BOE will be serving coffee and donuts after mass on 9/20/15. Volunteers were confirmed.
- Volunteers from BOE are needed to help with FrancisFest on 10/4/15 from 2:00-7:00 PM. We will divide into one-hour shifts. An email sign-up will be distributed.
- The Pastoral Council asked about a joint BOE and Pastoral Council retreat. After discussion, it was concluded that the BOE will decline due to the amount of time currently being spent on the Visioning Process.
- Small groups are continuing to meet regarding the Visioning Process. Initial reports are due on 10/9/15.

- BOE meeting reports are to be submitted no later than noon on the Friday before a meeting. These should be sent to Sheila in the Parish Office.

Day School – *Misty Hade/Jennifer Raes*

- The report was submitted electronically.
- The school year is off to a great start!
- Carline is running smoothly with the changes, and it is finishing around 3:30 each day. Jennifer will address concerns about a bus picking Waukee students up in the street where SFA parents need to be driving for carline.
- ITBS Assessment Data was shared.
- There were concerns that the building was not ready for the return of students, despite a June walk-through with janitorial staff and Tom Nolan. Misty and Jennifer will review the incomplete work and resubmit the list to the Business Office. In the future, the Building and Grounds Committee will check in on the list throughout the summer.

Preschool – *Tammy Myers*

- The report was submitted electronically.
- Enrollment continues to fluctuate. Currently, there is one Pre-K AM opening.
- All students have attended their first day of preschool.
- The State Licensing visit (off year) was conducted on the first day of school for the three-year-olds. The feedback was shared with the BOE, and it was very positive.
- Preschool is considering adding an individual to their substitute list.

RE – *Christen Cota*

- The report was submitted electronically.

Youth Ministry – *Deacon Bill Richer*

- The report was submitted electronically.
- There was an amazing turn-out to help place the mulch on the new playground. This was an excellent opportunity for building relationships with students and parents.
- Over 200 students showed up for FISH on 9/9/15.

Building and Grounds – *Jim Hoyt*

- The report was submitted electronically.
- The parish is switching to LED lights. There is a significant rebate offered, and they will last for eight years.

- The landscape in the circle by the north entrance will be redone in memory of Mary Greene. It will include a Mary statue and an area for reflection.

Finance– *Lou Flori/Lynn Ricke*

- The report was submitted electronically.
- No budget results from June and July have been submitted to the Finance Council yet.
- The budget included 660 students and the current enrollment is 551. There was a net decrease in teacher salaries with the new hires, so the decrease in enrollment doesn't have a significant impact on the overall budget.
- The parish supports the day school with \$820,000 annually.

Home and School – *Stacey Dorsey*

- The report was submitted electronically.
- The first Home and School meeting will be held on 9/17/15 at noon in the Middle Conference Room.
- There will be a School Choice Summit regarding tuition credit on 9/16/15 from 9:00 AM – 1:00 PM at the State Historical Building.

SIAC – *Lori Haigh*

- No report.
- The first meeting will be held in October.

PPAC – *Stephanie Drey*

- The report was submitted electronically.

Pastoral Council – *Chris Doud*

- No report.

Old Business

- The Visioning Process/Pastoral Planning is continuing. The BOE is working in small groups to address issues related to education in the parish. Groups need to consider cost-saving budget ideas in their work. Initial reports are due on 10/9/15.

New Business

- None

Executive Session

A motion was made at 7:57 PM by Stephanie Drey and seconded by Jim Hoyt to enter Executive Session. All in favor/none opposed. Motion approved.

A motion was made at 8:55 PM by Stephanie Drey and seconded by Michelle Foth to exit Executive Session. All in favor/none opposed. Motion approved.

Closing Comments/Good of the Order

None

A motion to adjourn was made by Chris Jenkins and seconded by Lynn Ricke. All in favor/none opposed. Meeting adjourned at 8:57 PM.