

St. Francis of Assisi Board of Education Meeting

January 12, 2017

In Attendance: Stacey Dorsey, Chris Jenkins, Lori Haigh, Maureen Berger, Michelle Foth, Lynn Ricke, Dan McCoy, Nicole Saegh, Bill Pierson

Administrators: Misty Hade, Jennifer Raes, Tammy Myers, Christen Cota, Deb Barry

Guests: Denise Mulcahy, Director of Teaching and Learning for the Diocese of Des Moines

Call to Order –at 7:08 PM by Chris Jenkins

Prayer – Lynn Ricke

Approval of Agenda – A motion was made Stacey Dorsey and seconded by Dan McCoy to approve the agenda. All in favor/none opposed. Agenda was approved.

Approval of Minutes – A motion was made Dan McCoy and seconded by Lynn Ricke to approve the minutes as corrected. All in favor/none opposed. Minutes were approved.

Guest Report – Denise Mulcahy, Director of Teaching and Learning for the Diocese of Des Moines

- Board of Education members are requested to submit principal evaluations for Misty Hade. These are completed for all administrators in the Diocese every three years.
- Reports should be sent to the Catholic Schools Office before January 20, 2017.

Pastor's Report – Fr. Ray

- No report.

Chairperson Report – Chris Jenkins

- Please spread the word about the Education Savings Accounts currently being proposed in the legislature.

Day School – Misty Hade/Jennifer Raes

- The report was submitted electronically.
- A new kindergarten student is starting on 1/23.

- Iowa Assessment Data was distributed to the BOE. It has been sent to staff members, and they will be analyzing it during Professional Development in February. The data has also been shared with parents.

Preschool – *Tammy Myers*

- The report was submitted electronically.
- All staff members have completed the essentials trainings.
- The Safety Committee has met twice, and the Employee Safety Manual is almost finished. A Building Safety Plan is also in the works.
- Request for Enrollment begins next week.
- There has been some improvement in student hallway behavior before and after classes, but there are some continued issues in this area.

RE – *Christen Cota*

- The report was submitted electronically.
- A parent survey is being developed, and it will be distributed in February.
- The survey will be requesting parent feedback regarding the class times for RE. Changing the times to 4:30-5:45 and 6:15-7:30 is being considered.
- A new special needs initiative called Mass Buddies started last week. Special needs children are matched with caring buddies to sit together during mass.

Youth Ministry – *Deb Barry*

- The report was submitted electronically.
- A parent meeting was held to discuss the changes to the Confirmation program, and it seemed to be well-received.
- Summer mission trip plans are being finalized.

Building and Grounds – *Todd Richard*

- No report.

Finance – *Lynn Ricke/Dan McCoy*

- Budgeting for 2017-2018 is underway.

Home and School – *Stacey Dorsey*

- The next meeting will be held on Tuesday, January 17th.

Technology—Bill Pierson

- The Go Guardian trial is completed, and staff members had positive feedback. The cost to fully implement is \$7.50/kid x 231 middle school students.
- The new server is being installed on Saturday.

SIAC – *Michelle Foth*

- Discussed changes to the parent survey. The goal is to have the survey ready for distribution in mid-February. There will be a school-wide survey, and teachers have the option of adding additional questions that pertain to their grade level.

PPAC – *Nicole Saegh*

- No report.

Pastoral Council – *Chris Doud*

- No report.

Old Business

- The FACTS tuition management system is moving forward. The cost per family is \$38.

New Business

- Budget review.

Executive Session

A motion was made at 8:08 PM by Lynn Ricke and seconded by Michelle Foth to enter Executive Session. All in favor/none opposed. Motion approved.

A motion was made at 9:47 PM by Maureen Berger and seconded by Dan McCoy to exit Executive Session. All in favor/none opposed. Motion approved.

Closing Comments/Good of the Order

A motion was made by Lori Haigh and seconded by Maureen Berger to approve the religious education budget as revised. All in favor/none opposed. The religious education budget was approved.

A motion was made by Lori Haigh and seconded by Nicole Saegh to approve the youth ministry budget as revised. All in favor/none opposed. The youth ministry budget was approved.

A motion was made by Lori Haigh and seconded by Michelle Foth to approve the preschool budget as revised. All in favor/none opposed. The preschool budget was approved.

A motion was made by Lori Haigh and seconded by Lynn Ricke to approve a day school tuition increase of 2 % with registration fees rolled into the total. All in favor/none opposed. The day school tuition increase was approved.

A motion to adjourn was made by Stacey Dorsey and seconded by Bill Pierson. All in favor/none opposed. Meeting adjourned at 9:56 PM.