

St. Francis of Assisi Board of Education Meeting

Wednesday, October 11th, 2017

In Attendance: Bill Pierson, Adam Keller, Lynn Ricke, Dan McCoy, Todd Richard, Nicole Saegh, Rachael Crane, Kristen Jacobs, Katie Stock

Administrators: Father Ray McHenry, Misty Hade, Jennifer Raes, Tammy Myers

Guests: Sam Martin, Lynda McLuen

Call to Order – at 6:33 PM by Bill Pierson

Prayer – Bill Pierson

Approval of Agenda – A motion was made by Lynn Ricke and seconded by Dan McCoy to approve the agenda. All in favor/none opposed. Agenda was approved.

Approval of Minutes – Approved electronically.

GUEST - Sam Martin, Director of Communications:

- Development of consistent/cohesive approach to communication, modeled on St. Paul's approach as many parts and one body.
- Looking for opportunities to cross promote from school to parish, logo, online needs, such as a new website.
- Discussion on other identified needs.

Pastoral Report – Fr. Ray

- Annual diocesan appeal – \$81,000 short of goal. Letter to go out to donors who have given before but haven't this year. Possible pulpit appeal before year-end wrap up.
- Francis Fest went well.

Chairperson Report – Bill Pierson

- No updates to report.

Day School – Misty Hade/Jennifer Raes

- Report submitted electronically.

Preschool – Tammy Myers

- Report submitted electronically.

Building and Grounds – Report submitted electronically.

Finance– No updates to report.

Home and School – *Report submitted electronically.*

SIAC – Meeting on 10/23.

PPAC – Report submitted electronically.

Pastoral Council – No updates to report.

Technology – No updates to report.

Old Business

- PPAC Recommendations for Preschool Enrollment – Board will make recommendation in November meeting.
- School Calendar.

New Business

- Policy review – Policy needs to be read in one meeting (with tracking of changes) and second reading (tracked changes accepted) as well as approval may occur in subsequent meeting.
 - Substitute teacher rate – not applicable to Preschool. (Policy 497-L1)
 - Admission enrollment – no updates needed. (Policy 501-L1)
 - Preschool eligibility requirements – updates made. (Policy 501-L6)
 - Admission criteria and Waiting list – updates needed after outcome of November meeting. (Policy 501-L8)
 - Preschool class size – updates made. (Policy 699-L3)

Executive Session

A motion was made at 8:44 PM by Lynn Ricke and seconded by Todd Richard to enter Executive Session. All in favor/none opposed. Motion approved.

A motion was made at 8:50 PM by Dan McCoy and seconded by Nicole Saegh to exit Executive Session. All in favor/none opposed. Motion approved.

Closing Comments/Good of the Order

None

A motion to adjourn was made by Rachael Crane and seconded by Katie Stock. All in favor/none opposed. Meeting adjourned at 8:51 PM.