

St. Francis of Assisi Buildings and Grounds Committee Agenda
April 28th, 2015 - 6:00 pm to 7:30 pm

Chairperson: Chris Bates

In attendance: Fr. Ray McHenry, Tom Nolan, Don Taylor, Larry Richards, John Hughes, Ted Nahas, Paul Van Treeck, Amiee Staudt

Secretary: Dan Raedeker

- 1) **Opening Prayer** – Larry Richards & Committee
- 2) **Minute Approval** from 3-31-2015 reflecting changes discuss to the Playground report.
- 3) **Pastoral Report** –
 - Parish Vision First Report – The Committee continues to narrowed down the final report to share with individual committees and parishioners. Father Ray shared that items in the report consisted of short and long term goals. They are in the process of putting the report into 5 categories with short term and long term designations. The boards and committees will receive information that pertains their role. It was also reported that there were item revealed that could be implemented immediately. While others would need the committees to create the timeline. Father Ray shared that the planning continues. By early spring, the boards and committees will receive their report with other groups receive information after. The goal will be to have the 20 year vision completed by October 2016.
 - ADA is coming in and so far we are on target.

4) **Committee & Project Reports/updates**

A. Church/School

i. Playground Committee

- 3 bidders submitted RFP's for the project. Larry recommendation accepting the bid from Speck Systems. Larry and Don will work with Speck Systems to make adjust to get the costs closer to estimate budget that was created. Larry made a motion to accept the bid from Speck System with a reduction in their budget to reflect the committees estimated expense. John Hughes 2nd the motion. Motion approved.
- CTI notified Larry that they wanted to submit a proposal but did not have the time to complete the project within the designated timeline. CTI asked that we consider purchasing the concrete from them. Larry will see if CTI will donate or give us a discounted rate on the concrete.
- The project is on track to start June 1. The turf and playground equipment have been ordered for a July 1 install.
- Ted will work with H&S to finalize the repayment schedule.

ii. Running Track

- Tom reported that weekly meetings with R&R have been schedule.
- The initial survey of the land suggests an 8 foot drop which means the Guardian Angels will need to relocate for one year. They are working on identifying a location for the Guardian Angels garden. R&R has land that they will allow the Guardian Angels to use this year.
- The CFL will not be able to use the field this fall. Tom will notify them.
- The City continues to pushing back on the project and may request that the land be rezoned. Currently, the land is zoned for offices. R&R will continue to share with the City that there is a firm commitment that the track will be a community track with no lighting or concessions.
- John suggested having a large shed to accommodate hurdles and other equipment. The style would be similar to the current shed.

- Discussion will continue regarding the installation of a perimeter fence.
- It is anticipated that the summer start date will be delayed.

iii. **Safety Committee**

- No report from the committee as they have not met. Efforts will continue to organize a meeting and move this initiative forward.

B. Sharing God's Gift Campaign/Building Projects

- No updates on the dimmer panel

5) **Financial Report**

- Distributed 3-31 B&G financials and discussed.
- Tom Nolan shared that snow removal was less than half of the projected cost.
- Yellow book advertising has been cut. They are changing how we disseminate information and moving toward more online advertising.

6) **New Business**

- Exterior Inspection of the B&G will take place at the May meeting. We will start at 6:00 with a short business meeting and conclude by 8:00.
- B&G Charter was discussed. The committee decided to add language that would encourage other standing committee members and subject matter experts to attend and participate. It was noted that the committee will need to define what designates a quorum and that the Charter will be a working document and included on the future agendas. When the final version is complete a plan will need to be put into place to share this with the other committee.
- The ash trees on the property need to be treated for ash bores. The cost to treat the tree will be \$32,000 for 10 years. Timber Pine shared that the treatment success rate is 99%. If the treatment would fail, they will apply a credit in the amount that was spent toward replacement trees. The treatment will happen in April or May.
- Southside landscaping needs new plantings. Tom shared proposals for new flowers in the entrance bed at a cost of \$2700, \$2900 for the roundabout; \$3200 for all 8 beds along the south wall. Chris made a motion to release \$5800 to update the south entrance bed and roundabout with Larry and Paul providing oversight. Ted seconded the motion. Motion approved.
- All options to replace the motor in the John Deere tractor have been exhausted. The cost to fix it would be \$12,000 with a new unit costing \$20,000. Ted will work with Tom to make a recommendation at the next meeting.
- Year-end planning needs to be discussed prior to the end of the year. There are 3 sections of carpeting that need to be replaced and updates in the large meeting room. \$15,000 worth of improvements will need to be completed in June 30. The Committee will discuss year-end planning at the June meeting.
- Bill Denton has a 14' to 15' blue spruce tree that the church can have for the cost of moving it. The estimated cost is \$300. Paul and Tom will work with Bill Denton to make it happen.

7) **Old Business**

- Mid-American rate code update had no updates.
- Eagle Scout Troop 888 Plaque location was tabled.
- Sanctuary down lights had no updates.
- Indoor sprinkler system drainage will happen in August.
- Security updates are needed in case of lock down to allow the police to have access to the building. Tom is looking for a solution. The cost would range from \$1000 to \$20,000.
- Other

8) **Next Meeting:** May 28, 2015 at 6:00 pm

9) **Adjourn** at 7:40