

**St. Francis of Assisi Buildings and Grounds Committee Minutes**  
**May 26<sup>th</sup>, 2015 - 6:00 pm to 7:30 pm**

**Chairperson:** Chris Bates

**In attendance:** Fr. Ray McHenry, Tom Nolan, Don Taylor, Larry Richards, Jon Hughes, Ted Nahas, Paul Van Treeck, Amiee Staudt, Tyler Price

**Secretary:** Dan Raedeker

- 1) **Opening Prayer** – Fr. Ray
- 2) **Minute Approval** from 4/28/2015
- 3) **Pastoral Report** Fr. Ray McHenry
  - Parish Vision is moving forward with prioritization of the report. It is anticipated that the report will go to the Parish boards, committees and groups this summer. The results from the report did not reflect much action from building and grounds. The vision has gone beyond brick and mortar which was a major focus in the prior visioning process. There may be some small projects that come forward but nothing major (cleanliness of bathrooms, dress up north wing of the gathering space, electronic board/pamphlets, Mass time posting other than front door) for the B&G Committee.
  - ADA continues to come in with ½ of the goal being met. A reminder letter will be sent to those who have not contributed. The short fall is around \$110,000.
  - Father Dolan leaves June 30 which will allow time to get the associate priest's townhome ready. Many updates have been completed over the past several years. The new priest will start on Aug 2<sup>nd</sup>. Father Ray did state that appliances will need to be replaced in the pastor's townhome in the near future.
- 4) **Committee & Project Reports/updates**
  - A. **Church/School**
    - i. Playground Committee Update
      - Don asked Speck to modify cost with design change. Speck was not open to the change and did not want to rebid to project.
      - Don contacted Corell to submit a bid which came in at \$85,296. Don met with them and the cost was cut down to \$78,850. CTI agreed to discount the concrete. Timeline is still in place and Tom gave the okay to move forward. Father Ray has signed off on the bid.
      - It was noted that excess funds from the parish hall fund will go toward the playground.
      - Home School can only carry over \$50,000 to the FY15-16 budget. Any funds over that amount will go toward the playground project.
      - Don made a motion to accept the bid from Corell. Amiee seconded the motion. Motion approved.
    - ii. Running Track Update
      - Tom went over the plans of the track with the committee. He shared that the fencing on the north and west side of the property will need to be discussed and that there is a 12 foot drop from west to east on the property.
      - The new garden layout will be 100 feet from north to south and 200 feet from east to west. A portion of the garden may be part of the retention space.

- The SFA athletic club would like a double long jump going in two different directions and a high jump pit. Funding for this will need to be secured by the athletic club.
  - Tom and Father Ray will work on the costs needed to cover the fencing, storage, irrigation, equipment, and maintenance of the track. The committee will discuss the finances at the next meeting.
  - Weekly meetings continue to move the running track project forward. There still are challenges with the city but Tom and the group continue to answer questions. The property is zoned for commercial/office park but future rezoning will move it to become part of the PUD. This will not use the 3<sup>rd</sup> and final modification.
  - McAninch will start working on surveying the property and grading.
  - Father Ray reported that a communication went out to the congregation about the playground and track. The next communication will speak to the financing and benefactors.
  - The use of the football field by the CFL will more than likely not happen in the fall of 2015.
- iii. Safety Committee Update
- Nothing to report.
- iv. Landscaping
- Landscaping on the south side is moving forward. Annet Wanek has been working closely with the group with a number of revisions to the project. The committee will get and update at the next meeting.
- 5) **New Business**
- A. Exterior Inspection of the B&G - started at 7:00 -
- Tom asked that Committee members look for projects that could be completed throughout the summer. One project will consist of replacing the flat roof over the boiler room with a cost of \$24,000 (7 vents, 2 air vent holes, 3 sewer vent holes). Another would be the Assisi room roof.
- 6) **Next Meeting: June 30<sup>th</sup>, 2015 6:00 p.m.**
- 7) **Adjourn**