

St. Francis of Assisi
Finance Council Meeting Minutes
April 28, 2016

In attendance: Fr. Ray, Mike Blaser, Ron Degen, Lou Flori, Jason Franzen, Brian Hughes, Tom Nolan, Lynn Ricke, Jay Vogt and Greg Weber.

1. Opened the meeting with a prayer.
2. Reviewed and approved minutes of March 31, 2016 meeting, as amended.
3. Reviewed and approved financial statements for March 2016 after discussion and consideration of Highlights provided by Tom. We are still awaiting most of the Mid-American rebates on the LED lighting project.
4. Annual Diocesan Appeal - Fr. Ray sent a letter to the parish last week. Goal is \$303,000 and have received \$142,000 so far but it is still relatively early. Reviewed and discussed an analysis prepared by Fr. Ray.
5. Track - Discussed usage.
6. Diocesan internal controls review - The document will be reviewed at May meeting.
7. Pastor's Report - Working on implementation of visioning report is still progressing but has slowed. Recruiting for Youth Ministry position has started. Communication committee met and is developing job descriptions and evaluating pay range and full-time/part-time expectations. Development of a Volunteer Coordinator position is earlier in the process.
8. Annual Report to Parish - Reviewed and discussed first draft.
9. Church administration - Term limits need to be implemented for parish trustees and FC members. Reviewed and discussed in detail the related Guidelines.
10. Business Manager meeting and monthly report - Have had three presentations from HRIS vendors. Safety committee is recruiting a replacement chair.
11. The next regular meeting will be Thursday, May 26, 2016 at 7:00 am.
12. Meeting adjourned.