

St. Francis of Assisi
Finance Council Meeting Minutes
October 27, 2016

In attendance: Fr. Ray, Mike Blaser, Jason Franzen, Gary Goodhall, Brian Hughes, Amy Johnson, Jim Langin, Tom Nolan, Lynn Ricke and Greg Weber.

1. Opened the meeting with a prayer.
2. Amy Johnson was introduced as a new Finance Council member.
3. Reviewed and approved minutes of September 22, 2016 meeting.
4. Reviewed and approved financial statements for September 2016 after discussion and consideration of Highlights provided by Tom.
5. Annual Diocesan Appeal - \$72,000 shortfall. Have already paid \$30,000 to Diocese. Have identified over 200 families who contributed in the past but not this year. Will use envelopes one weekend then will be finished for the current year.
6. Annual Financial Report - Discussed contents. Any comments are due by Monday.
7. Tuition - Board of Education asked whether registration fees should be separate or combined with tuition. The Diocese required that next year's tuition be paid via an outsourced system.
8. Pastor's Report - Completed 25th anniversary year as a parish. Continuing to implement visioning outcomes, including reorganizing parish office. Still working on: salary for Communications hire, a nursing director (a part-time position) and a volunteer coordinator position description.
9. Business Manager meeting and monthly report - HRIS provider has been selected. Still reviewing some job classifications related to exempt vs non-exempt rules.
10. The next regular meeting will be Thursday, December 1, 2016 at 7:00 am.
11. Meeting adjourned.