

## ST. FRANCIS OF ASSISI PASTORAL COUNCIL

### Meeting Minutes - May 5, 2016

**In Attendance:** Fr. Ray McHenry, Dave Dirks, Cassie Edgar, Anne Franzen, Gary Goodhall, Joe Happe, Garrett Hill, Larry Johnson, Carolyn Kirchhoff, Jennifer Krzak, Ted Nahas, Jay Vogt, Nikki Snyder

The meeting was called to order at 6:40pm and began with prayer. The meeting agenda was reviewed and approved.

The meeting minutes from the April meeting were reviewed and motion made by Cassie Edgar to approve. The motion was seconded by Ted Nahas.

#### **Pastoral Update**

Father Ray McHenry gave a pastoral report. Items of note:

- Annual Diocesan Appeal - Letters have gone out to parishioners and results are coming in. We are currently about 50% of the amount required.
- Staff Changes - Diane Carr is retiring at the end of May.
- Youth Ministry position - have received three applications thus far. Fr. Ray said he would pull together a hiring committee. Anne Franzen offered to be part of that process.
- Pastoral Planning Process - still waiting on staff input regarding their job duties. Fr. Ray is coming to the realization we are currently understaffed for a parish of our size. Could be looking at adding up to three new people by the end of the year.
- Dedicated the new track this past Sunday - it is a great facility and we are fortunate to have it for our youth to enjoy!

#### **Old Business**

- **Communications Director/ Organizer** - still working out the formal job title. A draft of the job description was provided to committee members. Any comments should be provided to Monica via email.
- **Vocations Committee Discussion** - At our previous month's meeting, the council was asked to consider the role of the Vocations Committee; specifically whether it should be considered a parish ministry or a personal ministry. After council discussion and input from Fr. Ray regarding a mandate from the bishop to increase vocations, the council agreed that it would be appropriate to consider this a parish ministry.
- **Nursery** - the council was asked to make a decision based on a proposal provided by Faye Akers regarding the nursery at SFA. The report was very well written and the recommendations were well received, however to achieve all the recommendations (i.e. larger space, restroom within the nursery, etc.) would require significant building improvements. The council discussed possibilities such as reaching out to other parishes to see what/how their nursery programs work, if the nursery duties could be tied into the childcare associated with the day school, and whether it might be possible to use the preschool or day school areas. At this time, the pastoral council supports nursery in its current room along with hiring paid nursery care personnel with an openness to consider the additional requests at a future time should the funds become available for such renovations.

#### **New Business**

- **New Committee Member Intro** - welcome to Gary Goodhall.
- **Discernment of Vice Chair Position** - after prayerful consideration, Anne Franzen was discerned for the role of Council Vice Chair. Other rolls will be determined at our next meeting.

- **Departing Council Members** - After having served a 3 year term, Joe Happe, Jenifer Krzak, Ted Nahas, and Jay Vogt finished their current pastoral council terms. They shared departing words and advise for the on-going council members. They will be missed on the council and their commitment to the SFA parish is very much appreciated.

#### **Liaison Reports**

- Reports were provided to PC regarding Buildings and Grounds, Finance Committee, and the Board of Education meetings. No further PC discussion on these items to be noted.

With no other business to be completed, the meeting concluded in prayer at 8:30 pm.