

ST. FRANCIS OF ASSISI PASTORAL COUNCIL

Meeting Minutes - June 2, 2016

In Attendance: Fr. Ray McHenry, Dave Dirks, Chris Doud, Cassie Edgar, Anne Franzen, Gary Goodhall, Garrett Hill, Larry Johnson, Carolyn Kirchhoff, Molly Myers, Nikki Snyder, Laura Wenman

The meeting was called to order at 6:30pm by Cassie Edgars and began with a prayer for our pastor led by Laura Wenman. The meeting agenda was reviewed and approved.

The meeting minutes from the May meeting were reviewed and motion made by Garrett Hill to approve. The motion was seconded by Dave Dirks.

Pastoral Update

Father Ray McHenry gave a pastoral report. Items of note:

- Annual Diocesan Appeal - we are now at around 70% of our goal/assessment. The office will send out a letter toward the end of summer to parishioners who have given in the past. It was noted that we have not met our goal the prior two years, requiring the parish to cover the shortfall (+/- \$50k).
- Staff Changes - We have received 10 applications for the role of parish secretary vacated by Diane Carr (retired).
- Pastoral Planning Process - Fr. Ray is hoping to have all the reports in over the next month. Should be done with this gathering of information phase when we meet again in August.
- It is going to be a busy summer with a number of moving pieces: Fr. Adam is leaving us for 15 months of studies. Fr. Andrew Windschitl will be replacing him at SFA, but will not be arriving until July. In the coming weeks, Fr. Ray has a retreat in San Antonio and a conference at Notre Dame which will pull him away for short time frames. Fr. Hurley will be filling in while we are a bit short staffed.

Old Business

- **Communications Director/ Organizer** - the formal job title is still being finalized. Next step is advertising the position for applicants. Hoping to have the position filled in the fall of 2016.
- **Youth Ministry position** - have received 12 applications. Looking to have someone hired around the end of July.
- **Volunteer Coordinator** - We will focus on crafting a job description for this position once we have the Communications Director and Youth Ministry positions squared away.

New Business

- **Discernment of Secretary and Selection of liaison roles** - after prayerful consideration, each of the roles have been filled for the 2016-17 year as follows:
 - Chairperson - Cassie Edgar
 - Vice Chairperson - Anne Franzen
 - Secretary - Larry Johnson
 - Board of Education Liaison - Chris Doud
 - Buildings & Grounds Liaison - Dave Dirks
 - Communications Liaison - Garret Hill
 - Evangelization & Welcoming Liaison - Nicki Snyder
 - Finance Committee Liaison - Gary Goodhall
 - Parish Life Liaison - Carolyn Kirchhoff
 - Social Concerns Liaison - Molly Myers
 - Worship & Spirituality Liaison - Laura Wenman

- **Discernment of Francis Fest Coordinator** - Carolyn Kirchhoff has been discerned to serve in this role once again this year. Many great events and activities are in the works. A 2-day event is being planned for Oct 1-2 as the conclusion of our 25th Anniversary year of celebration. Planned events including a Saturday night dinner and dance, and Sunday pet blessing, Mass on the Grass, inflatables for the kids, food & drink, cake walk, parish history, venter fair/show, ice cream truck. Many hands will be needed to make this a memorable event for our parish - mark your calendars now!

Liaison Reports

- March/April financials were provided to the PC. No further PC discussion on these items to be noted.

No meeting is scheduled for July. Next meeting is scheduled for August 4, 2016 at 6:30pm.

With no other business to be completed, the meeting concluded in prayer led by Fr. Ray at 7:30 pm.