

## ST FRANCIS OF ASSISI PASTORAL COUNCIL

### MINUTES

June 8, 2017, Meeting began at 6:30 pm and ended at 7:50pm.

**In Attendance:** Fr. Ray McHenry, Fr. Andrew Windschitl, Chris Doud, Anne Franzen, Larry Johnson, Cassie Edgar, Dave Dirks, Nikki, Snyder, Gary Goodhall. **Guests (new Members):** DeAnn Howard, Joe Koenigs, Rick Schraeger  
**Absent:** Garrett Hill, Molly Myers, Carolyn Kirchhoff, Laura Wenman. **Guest (new Member):** Bonnie Dickson

**I. Opening Prayer:** Prayer for Our Pastor led by Anne Franzen.

**II. Approval of Agenda & Prior Meeting Minutes**

- o Motion to approve Agenda: Nikki Snyder; Second: Gary Goodhall. Passed: Unanimous.
- o Motion to approve Minutes: Gary Goodhall; Second: Cassie Edgar. Passed: Unanimous.

**III. Spotlight - Finance Council - 2 issues (Gary Goodhall).**

- o St. Joseph Parish Loan:
  - Several years ago, St. Francis made a loan to St. Joseph Parish. The balance will be \$25,000. St. Joseph requested the balance of the loan (\$25,000 be forgiven). Finance Council recommended they reduce the loan by \$5,000 which would be a donation from St. Francis and reduce it an additional \$8,000 which is the amount of interest St. Joseph's has paid to St. Francis. In total, the Finance Council recommends that the \$25,000 balance St. Joseph's owes to St. Francis be reduced to \$12,000.
    - Motion to approve Finance Council's recommendation: Anne Franzen, Second: Cassie Edgar. Passed: Unanimously.
  - St. Francis Parish Foundation: Fr. Ray was approached by a married couple of our parish. This couple's financial advisor recommended that if St. Francis set up a Foundation separate from the current operating budget that it would better meet the needs of this couple in wanting to donate to St. Francis. Finance Council recommended approval.
    - Gary Goodhall and Fr. Ray answered many questions and provided:
      - o Legal costs to set up a foundation would be zero to minimal because there is already a foundation for the school and the parish foundation would be mirrored off of the school's foundation.
      - o Diocesan approval is not needed because St. Francis is one of the few parishes that does not have a foundation already.
      - o Donations to the foundation are separate from tithing. Therefore, the Diocese does not take into account donations to the foundation when assessing parishes for the Diocesan Appeal.
      - o Questions were asked and concerns were expressed if this is necessary/redundant, would hurt donations to the parish by having wills list the Foundation instead of the Parish which the parish relies on for their operating budget, and/or increase overhead. Fr. Ray and Finance Council came to the conclusion this would benefit the parish.
    - Motion: Dave Dirks. Second: Cassie Edgar. Motion passed: 6-1.
    - In Favor: Dirks, Doud, Snyder, Franzen, Edgar, Goodhall. Opposed: Johnson.

**IV. Pastoral Update**

- o Annual Diocesan appeal: Currently 60% (\$193,000) of goal met. Fr. Ray may put % of families who give in letter to the parish. Sharing God's Gifts campaign which began in October 2013 will end in October 2018. This should help with participation in the Diocesan Appeal.
- o Communications Coordination: Individual accepted offer and the tentative start date is July 10, 2017. The naming of the individual will be coming soon.
- o Newcomers Coordinator job description is still being developed. This position may include the duties and responsibilities of a Volunteer Coordinator.

**V. Discernment**

- Cassie Edgar thanked the Council and she was thanked by Fr. Ray for her service. Carolyn Kirchhoff and Laura Wenman who also “roll off” were thanked for their time and contributions. Molly Myers who discerned for Faith Formation was also thanked.
- New members and current members introduced themselves.
- New roles for Council members:
  - Chair: Anne Franzen
  - Vice Chair: Garrett Hall
  - Secretary: Larry Johnson
  - Buildings and Grounds: Dave Dirks
  - Communications:
  - Board of Education: Chris Doud
  - Evangelization and Welcoming:
  - Faith Formation Council: Rich Schraeger
  - Finance: Gary Goodhall
  - Parish Life: Anne Franzen/ Garrett Hall
  - Social Concerns: Joe Koenigs
  - Worship and Spirituality: DeAnn Howard

**VI. Liaison Reports**

- Finance Council - Tithing is up over 9%.
- Buildings and Grounds - Bathrooms for the church are done. Gathering Space and St. Clair Room are newly carpeted. We are still working on the lights.

**VII. Closing Prayer** led by Larry Johnson.

**VIII. UPCOMING DATES: Next Meeting: retreat - Sunday August 6<sup>th</sup> at the Doud Barn from 1-4 pm.**

**Francis Fest: Sunday, October 1st**

Minutes submitted by Larry Johnson