

# ST. FRANCIS OF ASSISI FAITH FORMATION COUNCIL MINUTES

July 19, 2018

Council Members in Attendance: Jason, Collins, Dave Dickson, Linda Gust, Mary Wieser, Alison Zirbel

Also Present: Fr. Ray McHenry

Council Members Absent: Maureen Berger, Steve Hedding, Molly Myers

I. Call to Order 6:33 pm

II. Opening Prayer was Prayer for a New Bishop led by Fr. Ray McHenry

III. Open Forum – N/A

IV. Approval of Agenda – Mary motioned to approve agenda with addition of AFF Advisory Team discussion, Alison seconded, passed unanimous.

V. Approval of Prior Meetings' Minutes – Dave motioned, Mary seconded, passed unanimous.

VI. Pastoral Report – Angie Murphy resigned today. Changes are taking place in the front office. Ann Jones will be the new receptionist.

VII. Staff Reports – N/A

VIII. New Business

A. Review of FFC By-laws

- a. Proposed changes to by-laws will be sent to the Council to be read again in August and voted on in August or September.
- b. Add elections to August agenda.

B. FFC Calendar

- a. Mary presented a draft calendar for the Council to use each year detailing what action items should be put on the agenda for certain months throughout the year and what action items should be addressed by subcommittees and staff and presented to Council throughout each year. It was proposed that the by-laws and policies be reviewed annually by the FFC Executive Committee and presented to the Council.

C. Top 4 focus for FFC from survey results

- a. Processing and calendaring recommendation
  - i. Will be addressed by the AFF Advisory Team in collaboration with Faye Akers.
  - ii. Details for the AFF Advisory Team to keep in mind – six months lead time needed for Parish to plan for missions, speakers, etc.; there is a template in place for parishioners to use when submitting ideas for missions, speakers, etc.; Advent and Lent have typically been good times of year for a parish wide mission.
- b. Fellowship and Service
  - i. A subcommittee led by member(s) of FFC will be formed to address this and present to Council. Ideas mentioned for events were Meals from the Heartland and a potluck/speaker.
- c. Retreats
  - i. A subcommittee led by member(s) of FFC will be formed to address this and present to Council. Ideas mentioned were a youth retreat and a non-CRHP retreat.

- d. Look at each program in depth
  - i. Will be included in the FFC calendar for the year.
  - ii. Suggestion was made for the staff to annually survey the parishioners they serve and present results to FFC, so that together we can collaborate on plans for the coming year.
- D. Discussed inviting Chris Aldinger to the August meeting and decided that he should be invited to the All Council Retreat that will take place in late August instead.
- E. Adult Faith Formation Advisory Team discussion – this team will meet quarterly with Faye to assist in planning AFF events. Since several Council members were missing from the August meeting, it was decided that the team will be formed at the September meeting.

IX. Old Business – N/A

X. Concluding Comments

A. For

August agenda

- a. By-laws - read through proposed changes and vote
- b. Elections
- c. Form Subcommittees and AFF Advisory Team
- d. FFC Planning Calendar - read through proposed changes
- e. Catechetical Sunday planning (ie: recognition at Mass, coffee and donuts)
- f. Plan for Diocesan Director of Faith Formation to be invited to September meeting?
- g. Decision on staff presence at Council meetings (ie: only present through Staff Reports portion of agenda each month)

XI. Closing Prayer was The New Moment Prayer led by Fr. Ray McHenry

XII. UPCOMING DATES: Next Meeting –August 16, 2018

Minutes submitted by Alison Zirbel