

ST. FRANCIS OF ASSISI FAITH FORMATION COUNCIL MINUTES

June 21, 2018

Council Members in Attendance: Dave Dickson, Linda Gust, Molly Myers, Mary Wieser, Alison Zirbel

Also Present: Fr. Ray McHenry

Council Members Absent: Maureen Berger, Jason Collins, Steve Hedding

I. Call to Order

II. Opening Prayer led by Fr. Ray McHenry

III. Open Forum – N/A

IV. Approval of Agenda – N/A

V. Approval of Prior Meetings' Minutes - N/A

VI. Pastoral Report - none

VII. Staff Reports – N/A

VIII. New Business

- A. Review of Catechetical Policies published by the Diocese
 - a. Father made notes on who the responsible staff member is for the policies discussed.
 - b. Policy 309 - Question was raised about job descriptions and if they can be shared with the FFC. Father said yes.
 - c. Policy 320 - Question was raised about whether or not performance appraisals/evaluations are completed for employees, specifically Directors. Father said he doesn't do them, but he is going to check and see if they are done. Mary Wieser is going to check with John Gaffney about Diocesan direction on this matter.
 - d. Policy 401 mentions three personal references for volunteers/catechists. Father will ask Chris Aldinger about this.
 - e. Policy 549 – do we have a handbook?
 - f. Policy 610.3 – Suggestion to have annual survey of Faith Formation programs and results to be shared with FFC.
 - g. Dave suggested that a subcommittee or subperson be assigned the task of reviewing policies in the future on an annual basis.
- B. Vacation Bible School
 - a.
- C. Agenda Items for July
 - a. Review of By-Laws

- b. Mary to present a potential annual planning calendar for Council
- c. Plans for implementation of our Top 4 focus from survey
- d. Discuss inviting Chris Aldinger to the August meeting

IX. Old Business

- A. Communicated to Father the Council's direction based on the survey results.
 - a. Decided on our Top 4 that we will take away from the survey to focus on for the coming year.
 - i. Process and calendaring implementation and recommendation
 - ii. Fellowship and Service – plan a few events in conjunction with faith formation.
 - iii. Retreats – youth and non-CRHP
 - iv. Look at each program in-depth throughout the year (ie: focus on FISH attendance, implement the idea of a liaison to each program, see what is working at other parishes that we could implement as well)

X. Concluding Comments: Meet in July this year because we are still trying to gain traction as a new Council, but in the future Father would like to see this Council take July off like the other Councils.

XI. Closing Prayer led by Linda Gust

XII. UPCOMING DATES: Next Meeting –July 21, 2018

Minutes submitted by Alison Zirbel