

St. Francis of Assisi  
Finance Council Meeting Minutes  
September 27, 2018

In attendance: Fr. Ray, Chris Aldinger, Mike Blaser, Ron Degen, Jason Franzen, Gary Goodhall, Brian Hughes, Amy Johnson, Jim Langin, Greg Weber and Pat White.

1. Opened the meeting with a prayer.
2. Minutes of August 2018 meeting (that had been previously circulated) were approved unanimously.
3. Financial statements for August 2018 (that had been circulated along with highlights provided by Chris) – Following discussion of financial results and condition and year-end activities, Jason moved and Jim seconded to approve the minutes. This was approved unanimously. Discussed school enrollment. Discussed purchasing controls to reduce spending.
4. Annual Diocesan Appeal – Received approximately \$75,000 since talks at Masses. Still plan to contact those who contributed in prior years but not yet this year. Next campaign starts in March. Will promote Diocesan website link to pay electronically.
5. Exterior repair work is mostly finished. A third party will test. Cost will be covered by SGG funds.
6. Catholic Foundation of Southwest Iowa – Transfer discussed at prior meeting has been completed.
7. Annual report is being printed. SFA will receive copies on Friday then make them available to parish.
8. Technology – Have a 100-page listing of inventory by room. Evaluating cost of licenses. Hardware upgrades will cost approximately \$40,000, which will be a significant reduction of the current year amount.
9. Budget – Discussed process.
10. Mario Lastro is now Director of Facilities.
11. Tithing Campaign – Planned a six-week campaign with three letters in the series. Will ask parishioners to increase giving.
12. Payroll processing is being taken back in-house January 1. Instead, SFA will implement software to track attendance and time.
13. Pastor – Need to finish ADA process in shorter timeframe in future. Will have mortgage burning or shredding ceremony as part of FrancisFest and FC members will be asked to participate.
14. Business Manager – The second quote for fire protection came in less than the first.
15. The next regular meeting will be Thursday, December 6, 2018 at 7:00 am.
16. Meeting adjourned.